



ILLINOIS

George H. Ryan, Governor

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

Michael S. Schwartz, Director

## MEMORANDUM

TO: Telecommunications Coordinators

FROM: Frank Cavallaro, Manager *FC*  
Bureau of Communication and Computer Services

DATE: December 21, 2000

SUBJECT: MONIES Training for Statewide Telephone Directory Listings

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Effective immediately, all agencies with access to MONIES through the CMS Data Center will be required to make their own updates to both the departmental and alphabetical listings in the State of Illinois Telephone Directory. CMS will no longer take responsibility for the accuracy of agency listings.

The Division of Administration and Planning will be conducting a MONIES alphabetical and departmental update training session on the following dates in Springfield:

**Thursday, February 1, 2001**

***9:00 a.m. – 12:00 p.m. – Alphabetical***

***1:30 p.m. – 4:30 p.m. – Departmental***

Room 111

Lincoln Land Community College

Capital City Center

130 West Mason Street

Springfield, Illinois 62702

**Tuesday, February 6, 2001**

***9:00 a.m. – 12:00 p.m. – Alphabetical***

***1:30 p.m. – 4:30 p.m. – Departmental***

Room 111

Lincoln Land Community College

Capital City Center

130 West Mason Street

Springfield, Illinois 62702

**Thursday, February 8, 2001**

***9:00 a.m. – 12:00 p.m. – Alphabetical***

***1:30 p.m. – 4:30 p.m. – Departmental***

Room 111

Lincoln Land Community College

Capital City Center

130 West Mason Street

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Please R.S.V.P. to Melissa Camille at 217/557-9400 by January 22, 2001, to register for training.